

## Instructor final exam evaluation grid

**Master :**  
**date :**

**Instructor :**  
**place :**

### School inspection

Instructor's experience, years flying, years instructing, number of students

School status according to local laws

Instructor has valid insurance if available and is an active APPI member

Waver signed by students, **students registered in APPI system « status in progress »**

**Gear check : quality of gliders, harnesses, radios, rescue, helmet... maintenance documented**

Site check : flying site, ground handling place, etc. any safety issue ?

Staff check : ressource available coherent with working site


### Theoretical course

Topic adapted to objective of the day and connected with practice that will follow

#### Knowledge about topic

Quality of explanations, drawings

Group attention management, time management


### Practical course preparation

Has used the APPI session tool since the workshop ? If weather could be an issue, has prepared another session in case weather is not suitable ?

Proper use of APPI pedagogic session tool, credible time management

Takes in consideration student competences ? Plan to use active pedagogy as much as possible ?

Coherence and quality of pedagogical progression (objective, sub objectives choice)

Safety in the choice of exercises and exercises sequence

Identification of the risk of each exercise, good safety instruction to avoid identified risk, good identification of reaction if identified risk happens


### Practical course on the field

Assesment of student stress level and means to lower it

Briefing : objectives, sub objectives and evaluation keys clearly explained to students. Safety instructions// feedback

Exercises : safety management, attention, anticipation, good reaction

Communication (clear, calm, feedback, reformulate..)

Ability to make student progress, to adapt exercises/pedagogy to student/terrain/conditions.

Debriefing : pertinence, gives axis of progression at short, mid and long term

Attitude, group attention management, time management

**Global safety management (exercises evolution, pertinent decision according to weather conditions, students mental state...)**


<b>Guiding</b>
<i>take off</i>
<b>Briefing about exercise . Last words : important safety instructions // feedback</b>
7+ safety points check
<b>Position on take off</b>
Radio procedure with guiding instructor
Focus on student trajectory until : terrain cleared + landing instructor clearance
<b>Ability to react in unexpected situation, pertinence of instruction</b>
<i>in flight</i>
Quality of guiding, understandable, precise, anticipation, voice tone
Own stress management
<i>landing</i>
Position on landing zone, quality of guiding, accuracy of landing
Student management after landing
<i>general</i>
<b>Safety management (safe guiding, pertinent decision according to weather conditions, students mental state...)</b>

optional	

<b>Tandem instructor check</b>
Awareness of APPI tandem requirements, procedures, evaluation documents, rules
Demonstrative and solid for APPI tandem safety procedures


<b>APPI system</b>
Has already registered/certified students ? Proof of exams given (theory, practice)
<b>Able to register, certify, modify student in APPI system</b>
Able to give exam using APPI tool, contract insurance, report accident
Able to order/print certification card, to find documentation (validation forms, manual...)
<b>Knowledge of APPI educational system requirements, validation rules</b>

	number of students validated in APPI :

<b>Documents</b>
At least NC tandem validated (featuring first aid certif, advanced siv, glider trim control, written tandem procedure)
Theoretical exam validated (at least 4/5 average on 6 open questions)
APPI system exam 60 questions
<b>Would you like to have this instructor work with you ?</b>
